

Report by: Cambridgeshire Community Foundation

To: Area Committee – South, 12th November 2012

Wards: Trumpington, Queen Edith's and Cherry Hinton.

Community Development and Leisure Grants 2012-13

1. Introduction

This report reminds members of the process for the allocation of Community Development and Leisure grants by Area Committees, confirms the funds available, and seeks approval for applications which have been assessed. Further information available in Appendix 1.

The application process has been managed by Cambridgeshire Community Foundation (CCF) since April 2009. CCF advertise available funds; support potential applicants; assess applications; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects. CCF does not therefore make decisions on the grants awarded from the Area Committee funds.

2. Recommendations

2.1 To consider the grant applications and agree recommendations detailed below.

Current Applications. Available: £10,801			
CCF ref	Group	Project	Offer
WEB 55225	DanceMoves	an integrated dance project for adults with dementia.	£450 <i>subject to workshops being for south area residents</i>
WEB 55284	Cherry Hinton Residents Association	venue hire and Christmas lights for the Very Cherry Christmas Event.	£500
WEB 55280	Cherry Hinton Festival Society	to purchase storage for the equipment, publicity material and miscellaneous items held by the festival committee.	£1,700
WEB 54227	Cambridge Diamonds FC	pitch hire for training and matches.	£900
WEB 45617	16th Cambridge (St James) Scout Group	to improve storage facility and replace some existing camping equipment.	£1,500
WEB 54309	Queen Edith's Community Forum	for annual Christmas Tree lighting and carols for whole community.	£350

WEB 54569	Queen Edith's Community Forum	to raise awareness of the public art project for the Wulfsan Way seating and the design, set up costs and production of shopping bags.	£500
WEB 53187	Trumpington Bowls Club	to replace worn out specialist bowls green mower.	£1,250
3733	Trumpington Elderly Action Group	to fund a Christmas lunch for members.	£347
WEB 54935	Hanover & Princess Court Residents Association	for a Christmas event.	£900
A103328	Denis Wilson Court Social Club	Christmas lunch for residents.	£750
WEB 55042	Trumpington Residents' Association	for 50% of the cost of the summer trip to Hunstanton on 20 July 2013.	£0 Review 2013-14 grants round
Total			£9,147
Budget remaining			£10,801
Left to spend			£1,654

3. Background

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development grants budget and £29,000 is from the Leisure grants budget. These budgets have been merged and allocated to each area committee in accordance with population and poverty calculations.

2012-13		
Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

4. South Area Committee 2012-13 Current Applications

4.1 Funding allocated to date:

CCF ID	Group	Project	AC Grant
3377	Trumpington Elderly Action Group	a half day trip to Bury St Edmunds.	£462
3338	Denis Wilson Court Social Club	a day out by coach to the sea.	£700
WEB45108	Trumpington Bowls Club	to upgrade kitchen facilities and equipment.	£800

WEB44576	Cherry Hinton Festival Society	to engage local children to take part in the first children's festival in Cherry Hinton.	£2,300
WEB45559	Cherry Hinton Residents Association	to celebrate the Queens's Diamond Jubilee and provide every primary school pupil in Cherry Hinton with a commemorative coin.	£900
Officer Action	Denis Wilson Court	Entertainments event for Cambridge Celebrates age	£440
Officer Action	Denis Wilson Court	Christmas celebrations	£750
Officer Action	Cherry Hinton Churches' Youth Group	Equipment	£1,055
Officer Action	Friday Club, Centre at St Paul's	Trip	£300
Officer Action	Hanover and Princess Court Residents' Association	Jubilee party	£260
Officer Action	Queen Edith's Community Forum	Children's Music Workshops for Jubilee Parade	£500
Officer Action	Trumpington Elderly Action	Trips	£870
Total			£9,337
Budget			£20,138
Remaining			£10,801

4.2 Grant application background information

South Area Committee 2012-13 grants	CCF ref WEB55225
Applicant: DanceMoves	Ward(s): South tbc by group
<p>Purpose of group: To identify and fill gaps in the provision and opportunity to be part of integrated dance for the purposes of improving self help and management of health, social and wellbeing in the community.</p>	
<p>Project: for a dance project for adults with dementia. Breakdown of costs: 2 x workshop leaders @ £50 per session x 10 sessions = £1000; Workshop venue hire @ £48 per session x 10 workshops = £480; 4 x taster sessions @ £50 per taster = £200; Initial research and contact: 8 hours per week @ £20 x 8 weeks = £1280; 2 x meetings with volunteers @ £50 = £100; 2 x days evaluation and report write up £250; 2 x days film editing £250; Publicity £60; Workshop and taster session refreshments £15</p>	
Total cost: £3635	Requested: £750

Expected benefits or outcomes as a result of funding as described by the applicant: Participants will benefit from new arts skills to help improve their quality of life; enhanced and/or increased ability to move and dance, developing coordination, orientation and rhythmical sequences, to eclectic music and sound, thereby improving health and wellbeing; A creative and innovative experience that will promote positive health and wellbeing management; increased self-confidence and social interaction, helping to reduce the sense of isolation and exclusion, and nurture support for themselves and others.

Outcomes will be 1. A choreographic narrative, created by the group through shared explorations of experiences, emotion and movement, that will provoke astonishing responses and create new audiences. 2. A short film, produced by the group based on their experiences. Taking movement, personal narrative, images and sound, the film will be the project's ambassador. 3. A comprehensive report that will be publicised and circulated as widely as possible. **Number of beneficiaries:** 100

Background information:

The applicant has applied to Cambridge City Council Arts & Recreation Grant for 2013-14: £2125. The outcome of this will not be until February 2013.

Workshop income: 20 @ £3.50 x 10: £700

CCF Comments: The two directors have experience working with different age groups and would like to use dance in the intervention and prevention of health problems and stigma attached to dementia and reduce isolation.

The initial phase would be to research interest by giving presentations to existing dementia support groups and voluntary organisations to gauge interest, and provide a taster session.

The second phase would be to run the series of 10 workshops for dementia sufferers, their family, carers and anyone else who would be interested in getting involved. They are heavily reliant on grant funding to get this project off the ground, but if unsuccessful they would hope to still run the project, but would have to give their time in kind and reduce costs where possible. The aim is for the project to be self-sustainable through class fees as the project grows.

The workshops are to be held at The Deacon Centre in Addenbrookes (hence link to South Area)

Previous funding from this Area Committee: New applicant.

Recommendation: Large part of funds required are from Arts grant – decisions not known until Feb 1013 so project as above will not be able to go ahead until funds secured. In meantime, assuming focus on South Area residents, offer **£450** (4 taster sessions at £50 plus £250 towards initial research and contact with groups and marketing). If there is evidence of demand from local residents, invite to apply again to Area Committee

South Area Committee 2012-13 grants

CCF ref WEB55284

Applicant: Cherry Hinton Residents Association

Ward(s): Cherry Hinton

<p>Purpose of group: To safeguard and promote the interest of residents in the area on matters concerning housing and the environment. To help to improve living conditions, community facilities and services for residents living in the Group's area. To provide a forum for residents to engage in the decision-making of bodies such as Cambridge City Council and Cambridgeshire County Council. To assist in the development of a healthy, vibrant and inclusive community including the facilitation of events and activities.</p>	
<p>Project: to hire a venue and erection of Christmas lights for the "Very Cherry Christmas Event."</p>	
<p>Breakdown of costs: Groceries £150; Electrician £130.00; Band £160.00; Hall £100.00; Santa gifts £50.00</p>	
<p>Total cost: £590</p>	<p>Requested: £500</p>
<p>Expected benefits or outcomes as a result of funding as described by the applicant: This year we are hosting a much bigger event but we are aware that the free 'tea party' aspect of the festivities is a positive way to bring families and older residents together for a few hours of entertainment and conversation. We have a larger venue booked this year with the aim that residents will stay longer and meet with neighbours. We are particularly focused on attracting older residents who may feel isolated and lonely as we have no community space in the village for them to meet. Number of beneficiaries: 350</p>	
<p>CCF Comments: The Christmas project will involve three events including the Tea Party, a Craft Fair and Film Show. The aim of the Tea Party is to get elderly residents out and provide a traditional Christmas party. The Residents Association are hoping to take over some space in the Library from next year, which will provide them with a venue space for future events and become less reliant on funding applications. The aim is to also organise more fundraising events to become more sustainable. They hope that the Craft Fair will be a self-funding event. Accounts for year to 31 December 2011 showed a surplus in year with income exceeding expenditure by £376.74. Funds held at year end were £2,683.84 (including £696.00 in restricted funds).</p>	
<p>Previous funding from this Area Committee: £630 in 10/11 for a community Christmas event; £795 in 11/12 for a community Christmas event; £900 in 12/13 for Jubilee celebrations.</p>	
<p>Recommendation: £500</p>	

<p>South Area Committee 2012-13 grants</p>	<p>CCF ref WEB55280</p>
<p>Applicant: Cherry Hinton Festival Society</p>	<p>Ward(s): Cherry Hinton</p>
<p>Purpose of group: Cherry Hinton Festival Society provides community events in the village. We run one a range of events throughout the year including an annual village festival week. We aim to support small groups in the village - assisting them with publicity and fundraising. We also offer arts award training for children and young people. We also support a youth club which in turn runs events and supports larger events in Cambridge</p>	
<p>Project: to purchase storage for the equipment and other items.</p>	
<p>Breakdown of costs: 2nd hand container £1450-1800, lock £300, paint £100-200</p>	
<p>Total cost: ~£2000</p>	<p>Requested: £1700</p>

Expected benefits or outcomes as a result of funding as described by the applicant: All our events are sold out and/or well attended. Increasingly we are working to offer more events as a result of feedback from local residents and community groups. We are aware that smaller groups are also in need of storage space, eg Local History Society, and we are happy to provide them with space in our storage. We are also keen to lend out items (eg P A system) to local groups and having it stored where other groups can access our equipment will be beneficial to all. **Number of beneficiaries:** 5000

Background information: The festival committee has no more space at home and there is no available community storage in Cherry Hinton. We have had requests from village Rainbows and Local History Society for thoughts on where to go for storage. We are also exploring the possibility of purchasing film equipment for the village and we need to ensure we have appropriate storage before progressing this (Currently the Committee rent the equipment).

CCF Comments: The Committee want to purchase a shipping container to be used as a storage unit for festival equipment. They have spoken to the Head Teacher at Colville School who is prepared to give them a piece of land at the school for the storage container to be kept. There is already another container there which belongs to the local Scouts Unit. This location would be secure and have ease of access, being centrally located in Cherry Hinton and would not incur storage charges. Three quotes have been provided ranging from £1450 - £1800; a secure lock and shelving (predicted cost £300), special coating applied to the container, to avoid damage through condensation £100-£200.

Accounts for year to 31 December 2011 showed a surplus in year with income exceeding expenditure by £710.89 Funds held at year end were £2,230

Previous funding from this Area Committee: £1,000 in 06/07 for licence fee, marquee hire, recreation ground hire, chair hire for local festival; £150 in 06/07 for budget deficit; £1,100 in 07/08 for insurance, marquee and chair hire; £350 in 08/09 for a gazebo and generator; £1,370 in 08/09 for insurance, chair, table and marquee hire, licence fee; £2,000 in 09/10 for insurance and marquees; £2,000 in 11/12 for insurance, marquees, tables and chairs; £2,300 in 12/13 to engage local children in the first children's festival.

Recommendation: £1,700

South Area Committee 2012-13 grants	CCF ref WEB54227
Applicant: Cambridge Diamonds FC	Ward(s): Queen Edith's
<p>Purpose of group: We aim to let any child that wishes to play football to have the chance whatever their ability or economic standing in our community. We will provide good quality coaching, once a week and a match on each Sunday as members of the local Cambridge league at under 15 level.</p> <p>The children we have registered for this season, as previous seasons, come from very mixed backgrounds and some would never have had this experience because of financial constraints or family their family situations.</p>	

Project: to pay for the pitch/astro hire for training and match purposes	
Breakdown of costs: 10 home matches @ £30 per match = £300; 31 astro training sessions @ £20 per session = £620	
Total cost: £920	Requested: £900
<p>Expected benefits or outcomes as a result of funding as described by the applicant: The benefit to the children playing on this team has been immense. I have personally seen them all develop not just their football skills over the years they have been playing but also their social/interaction skills. How they relate to their coach is fantastic as many have no male role model at home. The confidence that comes out on the pitch can change a child from the grumpy teenager on the side line to a team player urging on everyone on their team not apportioning blame if something goes wrong but supporting the team. Winning a game is a fantastic feeling for them all and been heaped with praise is lovely but they have also learnt how to take a knock back and be resilient. Get up and carry on when things go wrong. How to take constructive advice without blowing their top. These are all life skills that will stay with them and will be of use when they move into the world. Sport, in this case a very small little football team is offering that to a group of very mixed teenage boys. Number of beneficiaries: 20</p>	
<p>Background information: CCF Comments: A core group of friends who've played together since they were 8yrs old and other school friends have joined them. Four parents on the committee. Under 15s team - the members are committed to keep on going and continue their success. They won the division and cup competition last year, which shows how they've progressed over the years. A mixed group, any child is welcomed whatever their ability. In comparison to other local teams, they are relatively new, therefore there is competition for pitch hire. Currently use Fawcett School for home matches and train on Friday evenings at Netherhall. However, not sure how long they'll be able to use Fawcett due to the development work in the area which will mean Fawcett will lose half of their playing field. They currently get a slightly reduced rate as they offered to clean the changing rooms and lock up - otherwise hire would be £40, instead of £30. Members pay £3 per training session and £3 for Sunday matches and they have been training throughout the summer. Accounts for year to 29 May 2012 showed a deficit in year with expenditure exceeding income by £3,885.67. Funds held at year end were £18.28</p>	
<p>Previous funding from this Area Committee: £909 in 06/07 for contribution to kit, match fees, referee fees for 8 - 10 year olds; £945 in 07/08 for kit costs, pitch hire, Cambridge Junior league affiliation; £1,409 in 08/09 for goalpost, netting, indoor agility training equipment.</p>	
Recommendation: £900	

South Area Committee 2012-13 grants	CCF ref WEB45617
Applicant: 16th Cambridge (St James) Scout Group	Ward(s): Queen Edith's
<p>Purpose of group: to help young people develop their full potential mentally, physically and spiritually, through a balanced programme of activities and challenges.</p>	

Project: to improve storage facility and replace some existing camping equipment.	
Breakdown of costs: cooking equipment £607.49; 5 tents and 3 ground sheets £1045; 5 tables and 10 benches £1170.66; storage boxes £209.99	
Total cost: £3033.14	Requested: £3033.14
Expected benefits or outcomes as a result of funding as described by the applicant: We expect to be able to offer a more secure and safer environment for camping Number of beneficiaries: 60	
<p>Background information: As part of our core objectives we are dedicated to offering all Young People the opportunity to camp at least twice every year. This is one of the main reasons Young People join Scouting.</p> <p>CCF Comments: Last time they purchased this kind of equipment was about 10yrs ago and they hope that new equipment will last a simliar time (10-15yrs). There are 3 sections to the group and all sections use the equipment regularly - estimated every 6 weeks. They also sometimes loan to other scout groups. They aim to buy good quality items that will last and give value for money. They take part in fundraising activities e.g. a sponsored silence and a jumble sale.</p> <p>Accounts for year to 31 August 2011 showed a deficit with expenditure exceeding income by £106. Funds held at year end were £2,396.</p> <p>Officer Comments: Members should be aware that officers have received correspondence from a representative of the National Secular Society stating that he objects to the Council funding the scouts because he feels that they discriminate against aethiasts. His objection relates to the reference to God in the promise that new scouts are asked to recite when they join which states: <i>On my honour, I promise that I will do my best to do my duty to God [other terms for God are accepted] and to The Queen, to help other people and to keep the Scout Law.</i></p> <p>In response to a national campaign by the National Secular Society, the scout association says: <i>Scouting does not identify itself with any one religion but works with adults and young people from every culture, background and religion.</i></p> <p>Officers have checked with the Equality and Human Rights Commission who have confirmed that the scouts are not in breach of Equality legislation by requiring new members to say the promise.</p>	
Previous funding from this Area Committee: £1,200 in 04/05 for equipment.	
Recommendation: See Officer comment above. £1500 to buy 5 tents and 3 ground sheets and contribution towards cooking equipment.	

South Area Committee 2012-13 grants	CCF ref WEB54309
Applicant: Queen Edith's Community Forum	Ward(s): Queen Edith's
Purpose of group: The Forum acts principally as a market place for the exchange of ideas about how best to support and promote the local community. In so far as its funds allow, the Forum awards grants for projects of benefit to the local community.	
Project: for annual Christmas Tree lighting and carols for whole community.	
Breakdown of costs: Christmas tree £150; sweets £50; generator hire £150	
Total cost: £350	Requested: £350

<p>Expected benefits or outcomes as a result of funding as described by the applicant: This has become one of the main events in the area and much enjoyed by the whole community. Number of beneficiaries: 200</p>
<p>Background information: CCF Comments: This will be the 3rd year of the Christmas event which brings together choirs from the local schools, Church and chapel and is an opportunity for the local residents to come together in a central location. Queen Edith's Way makes a barrier between the areas of housing, which means community activity has been limited and the event aims to break down barriers. Feedback from residents after previous years' events has been very positive. They have enjoyed meeting other local residents on the local green in Wulfstan Way, which has been an underused resource. The Forum have paid for a notice board on the village green and also started a local newsletter, which is distributed, along with Focus, the local Liberal Democrats newsletter. They hope that having places to advertise local events will help to bring the community together on a more regular basis. Accounts for year to 25 De 2011 showed a deficit in year with expenditure exceeding income by £889. Funds held at year end were £672</p>
<p>Previous funding from this Area Committee: £500 in 12/13 for workshops for children.</p>
<p>Recommendation: £350</p>

South Area Committee 2012-13 grants	CCF ref WEB54569
Applicant: Queen Edith's Community Forum	Ward(s): Queen Edith's
<p>Purpose of group: The Forum acts principally as a market place for the exchange of ideas about how best to support and promote the local community. In so far as its funds allow, the Forum awards grants for projects of benefit to the local community.</p>	
<p>Project: to raise awareness of the public art project for the Wulfsan Way seating and the design, set up costs and production of shopping bags. Breakdown of costs: design set up costs for shopping bags £200; production costs (85p per bag) £170; fliers£30; lighting costs for event to celebrate the installation £100</p>	
Total cost: £500	Requested: £500
<p>Expected benefits or outcomes as a result of funding as described by the applicant: The seating is designed for all ages to encourage people to sit and chat. This should lead to a more integrated community which is somewhat lacking in the Queen Edith area. The seating will comprise three stainless steel hemispheres arranged so they can be sat on individually or in groups of friends. Each hemisphere has a glowing core to represent the heart of the community and a variety of sized wooden slats to represent the passage of time and changes in the locality. Entitled 60/60, the project represents both the Queens' Jubilee and the age of the Queen Edith ward. Number of beneficiaries: 2000</p>	

Background information:

CCF Comments: The grant would fund design and production of shopping bags to raise awareness of the Public Art Project 60/60 inspired by the Jubilee. The bags would be given out at the Christmas Event on 11th December as a memento for local residents. The idea behind the project is community engagement and bringing the generations together. It aims to celebrate the area over the past 60 years and think about aspirations for the future. The Forum would like to produce flyers about the project and the Wulfstan Way Seat in the bags to provide information about the project to local residents.

The project has involved local school children and older residents to bring them together.

They hope that providing information and a memento of the unveiling will encourage the local community to continue working together over the coming years

Previous funding from this Area Committee: £500 in 12/13 for workshops for children.

Recommendation: £500

South Area Committee 2012-13 grants**CCF ref** WEB53187**Applicant:** Trumpington Bowls Club**Ward(s):** Trumpington

Purpose of group: We are an active outdoor bowls club involved in friendly competition and competitive matches most days of the week. 30 full members and 12 social members.

Project: to replace worn out specialist bowls green mower.

Breakdown of costs: Purchase of reconditioned mower £1800

Total cost: £1800

Requested: £1250

Expected benefits or outcomes as a result of funding as described by the applicant: Improved facilities for existing members and new members anticipated with the new houses being built locally. **Number of beneficiaries:** 100

Background information:

CCF Comments: The Club are able to contribute £550 towards the cost of the lawn mower, but without a grant feel they would not be able to purchase. To be able to participate and host matches, their green needs to be up to a good standard. It is not economical to repair the current machine.

Accounts for year to 1 Oct 11 showed a surplus in year with income exceeding expenditure by £485. Funds held at year end were £5,023

Previous funding from this Area Committee: £900 in 11/12 to purchase an adapted wheelchair; £800 in 12/13 to upgrade kitchen facilities and equipment.

Recommendation: £1250

South Area Committee 2012-13 grants**CCF ref** 3733**Applicant:** Trumpington Elderly Action Group**Ward(s):** Trumpington

Purpose of group: The group formed in 1989 as an action group to improve life and conditions for the over 60's. There are currently 45 members. It provides a forum for the elderly to make sure the voice of the elderly is heard in local issues. It holds regular meetings of interest to its members and encourages social integration throughout the community.

Project: to fund Christmas lunch for members.

Breakdown of costs: Christmas Lunch £456; Coach £195

Total cost: £651

Requested: £347

Expected benefits or outcomes as a result of funding as described by the applicant: The meal will be a pleasant experience and the shopping will be very useful for those who are less mobile. All the members who take part will benefit - particularly those who live alone. **Number of beneficiaries:** 38

Background information:

CCF Comments: Most of the members like to go on the annual Christmas outing and carers are invited along too at the same rate as members. Lunch will be at the George and Dragon in Elsworth, and they will go to Coton Graden Centre on the way home. The outing ensures the members get a good meal, company, and the shopping at the Garden Centre is a bonus. Several members can't get about (and they usually provide transport to meetings for these members), so it is a good opportunity for a day out.

They have a monthly raffle and had a tombola at the school fete to raise funds. They were originally set up by the City Council who said that members should not have to pay a fee, so that it was open to anyone who wanted to come, irrespective of financial situation.

If the funding application is not successful the outing would still be able to go ahead, taking money from the reserves, which would mean they would be limited in activities throughout the year.

Accounts for year to 30 Sept 12 showed a small deficit in year with expenditure exceeding income by £90. Funds held at year end were £808

Previous funding from this Area Committee:

Recommendation: £347

South Area Committee 2012-13 grants

CCF ref WEB54935

Applicant: Hanover & Princess Court Residents Association

Ward(s): Trumpington

Purpose of group: We are a Residents Association based in Newtown, we have regular meetings with our Housing Officer and local Councillor to discuss issues important to our residents and to pass them onto to the relevant people. We have guests from the council and police attending regularly. For the last 7 years we have organised an annual Christmas Event and also have regular summer BBQ's. Our main aim has always been to bring our residents together socially and to get them talking to each other as living in blocks of flats can be very isolating. We are helped by our Community Development worker Helen Christy and The Centre of St Paul's have always supported us.

Project: for a Christmas Event.	
Breakdown of costs: Marquee, lights, heating, tables and chairs £650; Christmas Tree £150; Electrician £100	
Total cost: £900	Requested: £900
Expected benefits or outcomes as a result of funding as described by the applicant: We aim to provide a fun event that brings families and everyone who lives in the flats together to enjoy a celebration of Christmas. The tree stays for the season and everyone who lives in the flats and the surrounding areas will benefit from seeing the tree lights. We hope to get people talking to each other and meeting new people as new residents are moving in all the time. Some of the elderly residents can't get out much so can look out at the tree and enjoy it, we also have a Nursing Home next to the flats so the patients can see the tree from their rooms too. There is also housing nearby for Care in the Community clients and they will come to the event and participate. Number of beneficiaries: 300	
Background information: The group held a successful Jubilee Event which raised £32 from a raffle, and a BBQ which raised £83 which will go towards the Christmas Event.	
CCF Comments: The aim is to provide a multi-cultural event which brings residents together. Although the local vicar comes along and they sing carols, the emphasis is on community rather than the religious aspect of Christmas. They get a large Christmas tree so residents who do not participate in the event can see the tree from their window. Local businesses donate food/drinks as council have stated that any funds raised by the the association cannot be used on food/drink. £900 is an estimate as they have not researched 2012 prices for tree/marquee etc yet. Financial information provided (through copies of banks statements) showed cash held at 13 Sept of £114 in one account and £304 at 30 June 12 in another	
Previous funding from this Area Committee: £900 in 05/06 for Christmas tree installation; £900 in 06/07 towards Christmas tree and event; £176 in 07/08 for marquee hire; £850 in 07/08 for Christmas tree installation and event; £500 in 08/09 for marquee hire for a Christmas event; £900 in 09/10 for a Christmas event; £450 in 10/11 for a Christmas event; £900 in 11/12 for a Christmas event.	
Recommendation: £900	

South Area Committee 2012-13 grants	CCF ref A103328
Applicant: Denis Wilson Court Social Club	Ward(s): Trumpington
Purpose of group: To organise social events for residents of this sheltered housing complex on a daily basis for example, weekly Bingo, Tuesday Coffee am/pm Ladies Club. Evening darts and cards, Friday Computer Club. Also outings i.e. Lunches, garden centres, theatres etc. Computer Training. Lunches and tea parties for special birthdays are also arranged. New events club from September 2012 - monthly, includes suppers and speakers.	
Project: Christmas lunch for residents.	
Breakdown of costs: 60 residents @ £10 per head food and crackers, napkins, wine etc. Chef and two waitresses.	
Total cost: £750	Requested: £750

Expected benefits or outcomes as a result of funding as described by the applicant: It would be very beneficial because of transport last year we were disappointed with the hotel as we had to "serve ourselves" instead of waitress service. **Number of beneficiaries:** 60

Background information:

CCF Comments: Last year group went to a restaurant for Christmas lunch and problems with transport and service, so plan an in house lunch this year to make it easier for residents and more cost effective. 45 residents have already signed up and they are sure they will get another 15 wanting to come. By offering this luncheon free they are able to have high numbers which adds to the sense of occasion and gets people out who might otherwise not have a proper Christmas lunch.

Accounts for year to 29 Feb 12 showed a small deficit in year with expenditure exceeding income by £202. Funds held at year end were £1804

Previous funding from this Area Committee: £757 in 04/05 for computer equipment and software; £200 in 06/07 party to celebrate international day of older people; £328 in 06/07 broadband connection for residents association; £216 in 08/09 for broadband costs; £185 in 09/10 for broadband costs, £315 in 10/11 to pay for broadband costs, £250 in 10/11 to pay for a Christmas lunch, £405 in 10/11 to pay for a coach trip and lunch in St Ives; £800 in 11/12 to take a coach trip to the theatre in Cromer; £300 in 11/12 for annual Christmas lunch; £700 in 12/13 for a day out by coach to the sea; £440 in 12/13 to organise a supper to celebrate age.

Recommendation: £750

South Area Committee 2012-13 grants

CCF ref WEB55042

Applicant: Trumpington Residents' Association

Ward(s): Trumpington

Purpose of group: The Trumpington Residents' Association (TRA) was founded in 1992 and its aim is to make Trumpington a better place for the future, by working to maintain and improve the quality of life of local residents. The TRA was established as a company limited by guarantee in October 2008 and a Registered Charity in October 2010. The TRA manages Trumpington Pavilion in partnership with the City Council, where youth groups, community activities, clubs and sporting activities take place. The TRA itself runs regular soft play sessions, a Friday cafe and other activities and the Pavilion is also hired for use by groups and local individuals.

Project: for 50% of the cost of the summer trip to Hunstanton on 20 July 2013.

Breakdown of costs: coach hire: £790; payments to 2 trained assistants who support the active participation of the children: £150; other: £60

Total cost: £1,000

Requested: £500

Expected benefits or outcomes as a result of funding as described by the applicant: We know from previous experience that the trip will provide a number of children, families and elderly people with an opportunity to take an active part in and benefit from an activity which helps with community cohesion and enhances their quality of life. The reaction to the July 2012 trip was that it gave a group of people a real opportunity to mix and have an enjoyable day and the sun even came out! The development of community cohesion is a real strength in an area which is going through so much change. **Number of beneficiaries:** 100

Background information: The remaining £500 will be found through fund raising (proceeds of a Christmas Fair, etc.) and a small charge to participants

CCF Comments: This will be the third year that they've organised a trip to Hunstanton, which have proved to be successful. Hunstanton is the easiest coastal town to get to and familiarity works well. They have used C&G Coaches and have booked them again for 2013 as they maintain good prices and friendly service. Approximately 100 people go, so 2 coaches are required. This year a small charge was made to participants, £4 per family, £2 per individual adult, 50p per individual child. This, along with fundraising events throughout the year should make up the other 50%, Christmas Fair in early December, jumble sale and various other events. £60 other - tips to drivers, ice creams for children etc.

Accounts for year to 31 Dec 11 showed a surplus in year with income exceeding by £10,698. Funds held at year end were £26,608 (unrestricted £22,272)

Previous funding from this Area Committee:

Recommendation: nil as significant unrestricted reserves and 2013-14 expenditure. Review in 2013-14 grants round

Political and Religious Promotion

Community Development has reviewed their grant conditions to clarify that grants cannot be used in any way to promote a political or religious organisation or to generate private gain. The organisation will also take care to avoid giving the impression that it supports any political party or candidate in an election and will not give publicity to political parties or to individual politicians or candidates in the six week period leading to an election.

Organisations which promote any political parties, are involved in party politics, or which promote political views are not eligible to apply and grants cannot be used for the promotion of a political party or publicity that appears to be designed to affect public support for a political party.

BACKGROUND PAPERS and research used in the preparation of this report:

Grant applications.

Monitoring from previous grant awards.

Telephone interview.

To inspect these documents contact Marion Branch on 01223 410535 or marion@cambscf.org.uk

Area Committee Grants – Process and Criteria 2012-13

The following document was circulated to members recently and is attached to this report for reference.

1. Budget

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development Grants budget. £29,000 is from the Leisure Grants budget. These budgets have been merged and divided between the area committees in accordance with population and poverty calculations. The amount available for each area is as follows:

Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

2. Committee Reports

There will be two rounds for applications to be presented by Cambridgeshire Community Foundation at committees in 2012. This is the second and final report for this committee.

Although the Cambridgeshire Community Foundation is unable to attend Chair's briefings for the above committees they are happy to answer any questions at any time. Prior to briefings assessed applications will be accessible via a password protected area on their website and members will be given access to review applications and raise questions prior to committee meetings.

3. Chair's and Officer's Action

In between the above rounds grants, if justified new applications cannot wait until the next round, they will be considered, in line with the Council's constitution, by:

- Officer Action (the Council's Grants Manager) for awards up to £2,000
- Chairs Action for awards £2-£5k

The Chair's Action process is where a recommendation for an award is £2-£5k the report will be sent to Chairs and Spokes of the appropriate committee by CCF following consultation with the Council's Senior Grants Officer. The Chair and Spokes will be expected to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

The Officer's Action process is where a recommendation for an award is up to £2k the report will be sent to the Grants Manager to respond within 5 working days either

approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

All awards made by Chair and Officer Action will be included in the next report to committee.

4. Criteria for Grants

Community Development and Leisure grants both have budgets specifically devolved to area committees for local projects. The policy decision for this dates back to Community Development and Leisure Scrutiny Committee 24 March 2005.

The criteria for awarding area committee grants mirrors the Community Development and Leisure grants strategies and priorities (attached as appendix 1) but also gives flexibility for area committees to decide on area priorities and to award grants for both for capital or revenue expenditure. Themes for 2012-13 will include the Diamond Jubilee and the Olympics.

The money is to enable projects that provide services or activities to benefit people living in one of the four areas of Cambridge City (North, South, East, West/Central). Priority will be given to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination.

5. Eligibility to apply

Applications are invited from community groups and voluntary organisations which:

- are independently set up for charitable or philanthropic purposes
- have a constitution or set of rules defining aims and procedures and decide policy and overall management practice through a committee of elected, unpaid volunteers
- meet the needs of Cambridge residents and are open to all eligible users
- have structures in place to manage affairs efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members
- involve members and users in policy-making and in management and recruit and support volunteers, where appropriate
- meet the legal responsibilities of an employer and adopt appropriate health and safety policies and practices including child and vulnerable adult protection measures, if appropriate
- adopt good environmental and equal opportunities practices
- keep proper financial records and show that financial help is needed.

Groups, which are actively working towards meeting these conditions, may be considered for funding as well as

- groupings of local residents able to meet basic accountability requirements.
- partnerships of constituted group(s) and local residents.

(Organisations are not eligible if they are set up and/or managed wholly or partly by a statutory organisation; seek a grant for religious instruction or worship; operate for private gain or are connected with any political party or are involved in party politics.)

6. Awards

- There is a £5,000 limit on application and grant award levels for any **organisation**.
- Grants cannot be made retrospectively.
- Councillors will be asked to consider and decide on applications in two area committee cycles a year. Grants may be made between meetings if the applicants can demonstrate that they are unable to wait for the next scheduled grants meeting and will be processed via a Chair's/Officer's Action process.
- Groups receiving a grant will need to provide feedback on how they spent the money and the impact it has made.
- At the end of December 2012 the area committee funds are merged with the main grants budget to enable flexibility to spend the budget on appropriate grants to voluntary organisations.

7. Management of Area Committee Grants

The Community Development Service Review and Strategy 2009-12 went to the Community Services Scrutiny Committee on 15th January 2009. A part of this review focussed on Area Committee Grants - primarily on areas where there are internal and external factors driving the need for change and where there is scope to deliver services more efficiently and effectively. It was agreed to increase the range and availability of funding opportunities for voluntary organisations in partnership with the Cambridgeshire Community Foundation (CCF).

Community Development worked closely with Cambridgeshire Community Foundation and a Service Level Agreement was implemented enabling CCF to manage the area committee grant process from April 2009- 2012. This has been extended for a further year until March 2013.

CCF advertise available funds; support potential applicants; assess applications; present applications to an independent grant panel with local knowledge which will make recommendations for awards; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects.

8. Cambridgeshire Community Foundation

Cambridgeshire Community Foundation was established in 2004 as a charity (number 1103314) and limited company (number 04998990) to benefit communities particularly, although not exclusively, in Cambridgeshire.

Their vision is: 'effective giving, thriving communities and enriched lives'. Their purpose is to be the hub for community philanthropy in an area – inspiring and supporting giving that strengthens communities and enriches local life.

A board of trustee directors, chaired by Mr Peter Gutteridge, governs the Cambridgeshire Community Foundation, and a small team of staff led by their Chief Executive, Jane Darlington, oversees day-to-day activities.

Since 2004 they have distributed just under £5 million in grants and built a unique knowledge of local charitable projects. This expertise has been recognised by the Lottery, National and local Government, Comic Relief, and household names such as Mars and Microsoft, all of whom have commissioned them to distribute money on their behalf.

9. Community Initiatives Funding

For those groups that are new, developing and non-constituted the Grants Manager manages applications through a Community Initiatives process. These groups are unable to apply via the Cambridgeshire Community Foundation so a small amount of area committee funding is decided at officer level for initiatives where a group of residents come together to make an idea happen. These groups are also given other support in their development as required.

10. Neighbourhood Youth Work Funding

There is a neighbourhood youth work fund for work, which will be commissioned by Community Development officers, to be delivered in local areas and undertaken by voluntary organisations. This was established to eliminate multiple bids by larger organisations to the area committees and to take a more coordinated approach to the allocation of funds for youth projects across the areas.

11. How to apply

For **Area Committee Grants**, constituted organisations can apply using the online application form accessed through the Area Committee Grants page on the Cambridgeshire Community Foundation website – link below

www.cambscf.org.uk/area-committee-grants.html

Groups wishing to discuss their project or funding request should contact Marion Branch at Cambridgeshire Community Foundation on 01223 410535

For organisations/groups without a constitution or governing document:

Groups will need to apply via **Community Initiatives Grants**. Contact Elaine Shortt in the Council's Grants & Voluntary Sector Support Team who will discuss the project and process with those smaller groups.

Tel: (01223) 457968

Email: elaine.shortt@cambridge.gov.uk

Appendix 1 – Community Development & Leisure Priorities relating to Area Committees

Community Development

Community Activities

1. Activities which support **children and young people and families experiencing disadvantage:**

- to provide children and young people with opportunities to participate in positive activities, engage in democratic processes, and improve the quality of life in neighbourhoods
- to meet the needs of children and young people in the areas of growth or demographic change

2. Activities which support

- **BME groups**
- **people with disabilities**
- **LGBT groups**
- **women** lacking opportunities to live safe and fulfilling lives
- **community cohesion** - activities helping people from different backgrounds to integrate into the Cambridge community and to get on well together

3. Activities which support **older people** to live socially and physically active lives.

Consideration will be given to specific activities and services that enable those groups and individuals to participate in their communities and improve their own well-being. Activities must include one or more of the following:

- supporting those who are disadvantaged by low income/ disability/ discrimination
- proposals that enable people to participate in decisions and influence the services that affect their lives
- bringing people together to identify common issues and to bring about change
- investigating local needs and developing responsive projects
- increasing the awareness of and celebrating the city's cultural diversity

It is not for personal care services, proselytising or worship or services which are the responsibility of other statutory agencies

2. Social and Economic Deprivation - projects, services or activities which promote **Economic Inclusion**. Supporting organisations that help individuals to overcome barriers to participation in the City's economy. Support, advice and guidance for workless people and those at the risk of worklessness to gain the confidence, motivation, skills and qualifications to engage in rewarding employment or entrepreneurial activities.

3. A Growing City - enabling voluntary and community activity in new communities on fringe sites to flourish and to support the integration with neighbouring parts of the city.

- Community development activities in new developments in the City (see Community Activities above for the type of activities eligible for funding).

- Building capacity in and making links with adjoining neighbourhoods where development is taking place

Leisure

1. Improve access to leisure activities

A targeted approach to improving access to arts and sports for city residents who currently have restricted access, particularly including:

- Minority Ethnic Groups
- People with disabilities
- People on low incomes
- Children, young people and older people at risk of exclusion from leisure opportunities

2. Enhance the City's cultural offer

Arts and sports activities that enhance Cambridge's cultural offer by doing some or all of the following:

- Celebrating Cambridge's cultural identity or local traditions
- Benefiting the local economy
- Reflecting the city's creative reputation through being new, innovative, and ambitious
- Promoting environmental sustainability
- Celebrating the London 2012 Olympic Games and supporting the aims of the City's Olympic Action Plan (available from www.cambridge.gov.uk/olympics)

3. Encourage and support local neighbourhood arts and sports activities that enhance current provision and are for the benefit of local residents